



higher education & training

Department:
Higher Education and Training
REPUBLIC OF SOUTH AFRICA

2017/18 INTERNSHIP PROGRAMME

The Department of Higher Education and Training invites South African unemployed Graduates who are between the ages of 18-35yrs to apply for the **2017/18** Internship Programme.

APPLICATIONS: Please forward your application, quoting the Reference Number to: The Director-General, Department of Higher Education and Training, Private Bag: X174, Pretoria, 0001 Attention to Training and Development unit or Hand deliver at: 123 Francis Baard Street (Cnr Sophie De Bruyn and Francis Baard Streets), Pretoria, Reception area. Successful candidates will receive a stipend of **R5 000.00** per month.

CLOSING DATE: 03 March 2017, Time: 16h00

CONDITIONS: Applications must be submitted on a Z83 form obtainable from any public service department and must be accompanied by a comprehensive CV, certified copies of qualifications and Identity Document. Candidates must be unemployed, in possession of an appropriate post school qualification, and not have previously served as interns in the Public Service. Correspondence will be limited to successful candidates only and applications received after the **closing** date or faxed will not be considered.

ENQUIRIES: Mr Mojalefa Rooi **012 312 5125** or Ms Nokwanda Khoza **012 312 5192** or Mr Walter Makgoale **012 312 5760**

 People with disabilities and TVET College graduates are encouraged to apply.

BRANCH	FIELD OF EXPOSURE	QUALIFICATION	REFERENCE
CFO	Development Support	Degree/B.Com : Accounting	CFO/2017/01
	Public Entities	N Dip/Degree: Financial Management	CFO/2017/02
	Financial Services	N Dip/Degree/B.Com: Finance with Accounting	CFO/2017/03
	Supply Chain Management	N Dip/Degree: Logistics/ Purchasing or Supply Chain Management	CFO/2017/04
Planning, Policy and Strategy	Research Coordination, Monitoring and Evaluation	Honours/Masters: Education N Dip: Public Admin	P/2017/05
	Global Partnership, Africa & Middle East	BA Degree: International Relations/Development Studies	P/2017/06
	Career Development Services & Open Learning	Honours: Public Admin/Management/Project Management Degree :Financial Management/Auditing	P/2017/07
	National Qualification Framework	Degree: Finance/Legal Services	P/2017/08
	Information System Management	N Dip/ BA Degree: Project Management/Public Admin	P/2017/09
	Social Inclusion Equity Access and Quality	Degree: Social Sciences/ Public Admin/Information Science/Information Technology/Computer Science/Office Management	P/2017/10
	Higher Education & Training Management Information System	N Dip/BA Degree: Information Technology	P/2017/11
	System Monitoring and Economic Analysis	Degree/Honours: Econometrics/Economics/Statistics or Mathematics	P/2017/12

University Education	Teaching and Learning Development in Universities Teaching Learning Qualification & Policy	BA Degree: Public Management/Business or N Diploma: Office admin	UE/2017/13
	Office of the DDG: University Education	Degree: Education/Social Science/Communication	UE/2017/14
TVET	TVET Monitoring and Evaluation, Private Colleges	N Dip/Degree: Public Management/Admin/Accounting/Financial Management	TVET/2017/15
	System Planning and Institutional Support	N Dip/Degree: Public Admin/Finance/Economics/Law	TVET/2017/16
	Office of the DDG:TVET	N Dip/Degree: Public Admin	TVET/2017/17
	Student Development Support	N Dip/Degree: Public Admin/Project Management/Financial Management	TVET/2017/18
	TVET Infrastructure Development Programme	Bachelor: Project Management (Constructions Related Field)	TVET/2017/19
Corporate Services	Call Centre & Client Services and National Provincial Communications	N Dip/Degree: Communications Management/Media Studies/ Public Relations/ Graphic Design/ Journalism / Marketing Management	CS/2017/20
	Government Information Technology Office	N Dip: IT/ BSc: Computer Science	CS/2017/21
	Facilities Management and Logistics Services	N Dip: Facilities/Property Management/ Public Management/Project Management	CS/2017/22
	Human Resource Administration & Administration	N Dip/ Degree/B Tech: Human Resource Management	CS/2017/23
	Human Resource Management & Development	N Dip/Degree/ B Tech: Management of Training / Industrial Psychology/Organisational Development /Management Services	CS/2017/24
	Office of the Minister and Director- General	N Dip/Degree: Public/Admin Management	CS/2017/25
Skills Development	National Skills Fund and Authority	N Dip/Degree: Project Management/ Financial Management/ Business Management/ Public Admin	SD/2017/26
	Seta Coordination	N Dip/Degree: Office Administration/HRM N Dip: Social Science	SD/2017/27
Community Education and Training	Institutional Development Support, Programme Curriculum Development & Assessment, Office of the DDG:CET	N Dip/Degree: Office Management/Administration	CET/2017/28
	Management Information Support	N Dip/Degree: Database Management/ Data Capturing	CET/2017/29
VCET	Implementation of the VCET Turnaround Strategy	N Dip/Degree: Financial or Project Management	VECT/2017/30
	The following post are based at CET Colleges in Provinces		
CET	Management Information Support: Eastern Cape, Western Cape, Northern Cape, North-West, Mpumalanga, Limpopo, Free State, Kwa-Zulu Natal and Gauteng province	N Dip/ Degree: Administration	CET/2017/EC CET/2017/WC CET/2017/NC CET/2017/NW CET/2017/MP CET/2017/LIMP CET/2017/FS CET/2017/KZN CET/2017/GP